



**411 Pendleton Way, Suite B  
Oakland, CA 94621  
510.577.7700**

### Description of Position

We are seeking a highly motivated and experienced Senior Estimator to join our growing team. The ideal candidate possesses a strong background in construction estimating, with extensive experience using McCormick estimating software. This is an excellent opportunity for someone looking to take the next step in their career

### Minimum Qualifications

- Construction Estimation or Project Engineer experience and/or BS in Civil Engineering or Construction Management
- Working knowledge of computers, estimating software, scheduling software, project management software, Microsoft Word, Excel, Bluebeam, and Outlook
- Background check, California DMV record, and a valid California Driver's License
- Proven proficiency with Caltrans and Public Works a plus
- Experience with city street lighting and traffic signal work is a plus
- Minimum 5 years estimating or other relevant experience in closing construction estimates

### Representative Duties

- Assist in estimation and direction of overall estimating activities as assigned by the Chief Estimator on general engineering and electrical construction projects
- Meet deadlines with minimal supervision

## **Position:Senior Estimator**

**Opening Date: 2/10/2025**

**Closing Date: Until Filled**

- Subcontractors/clients/vendors liaison
- Review project plans, specifications, addendums, and other construction documents to prepare detailed estimates
- Prepare requests for information, requests for quotation, quantity takeoffs, submittals, schedules, purchase orders, and general correspondence
- Create budget that matches bid items so that field staff can track costs
- Assess, anticipate, and order deliverable project needs
- Develop, prepare and/or assemble the construction package/project documentation for each assigned project. This includes a bid breakdown, designs, calculations, layouts, schematics, manuals, bid specifications, etc
- Analyze subcontractor bids, negotiate pricing, and ensure scope alignment
- Stay informed about industry trends, cost fluctuations, and best practices in estimating
- Mentor and provide guidance to junior estimators
- Collaborate with project management, operations, and clients to ensure project success
- Growth/compensation potential for the right candidate

### Compensation

Commensurate with the experience of the candidate. Competitive salary and benefit package with opportunity to qualify for ESOP after one year

### Application Procedures

Please e-mail your resume and salary history to [careers@rayselectric.net](mailto:careers@rayselectric.net)