



**411 Pendleton Way, Suite B
Oakland, CA 94621
510.577.7700**

Description of Position

With a high amount of independent decision making and minimum supervision, the supervising engineer will be responsible for providing administrative and technical support to the construction Manager to ensure the overall success of each project, including but not limiting to monitoring and reporting project costs, assisting with project scheduling, and performing a wide range of specialized and responsible engineering support duties that contribute to the continued strategic growth of the organization

Minimum Qualifications

- 3-5 years of Estimating/Project Management experience and BS in Civil/Electrical Engineering or Construction Management
- Must be proficient on all items shown below
- Microsoft Project Professional for Scheduling
- Request for RFI's and RFQ's
- Submittal process for all materials used on project
- Quantity take-offs on Bluebeam
- Cost Estimates

Duties include

- Perform supervision and direction of overall project activities as assigned by Construction Manager on general engineering and electrical construction projects.
- Address the advancement of work and examine construction sites to confirm compliance with specifications

Position: Supervising Engineer

Opening Date: February 3, 2026

Closing Date:

- Provide and prepare requests for information, requests for quotation, quantity take-offs, submittals, schedules, purchase orders, progress billings and general correspondence
- Review specifications, including blueprints, to identify construction needs or outline procedures
- During construction, meet with clients and/or subcontractor representatives to discuss and coordinate construction and maintenance
- Order approved materials or supplies to complete jobsite tasks
- Coordinate the repair of equipment when superintendent or foreman report that its not functioning properly
- Update and maintain all correspondence and record information, such as test results, production rates, and tailgate forms
- Collaborate with construction management, superintendent, estimators, and contractors to address issues or synchronize activities
- This position requires weekly travel to anticipated job sites within a 30-mile radius of Oakland, California

Compensation

\$111,218.00 - \$115,000.00

Application Procedures

Please e-mail your resume and salary history to careers@rayselectric.net

Note: Resumes without salary history will not be considered.